



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHREE SANT GAJANAN MAHARAJ ART AND SCIENCE MAHAVIDYALAYA
Name of the head of the Institution	Dr Pooja A. Sapkal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07242238053
Mobile no.	9822031129
Registered Email	sgmborgaon@gmail.com
Alternate Email	sapkalpooja515@gmail.com
Address	At Borgaon Manju Ta Dist Akola 444102
City/Town	Borgaon Manju
State/UT	Maharashtra
Pincode	444102

2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Prof Avinash Shete																		
Phone no/Alternate Phone no.	07242238053																		
Mobile no.	9860476700																		
Registered Email	avinashshete1245@gmail.com																		
Alternate Email	umeshgawande2020@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://sgmac.ac.in/iqac/aqar																		
4. Whether Academic Calendar prepared during the year	No																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;">No Data Entered/Not Applicable!!!</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	No Data Entered/Not Applicable!!!					
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
No Data Entered/Not Applicable!!!																			
6. Date of Establishment of IQAC	02-Jan-2006																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
No Data Entered/Not Applicable!!!																			
<pre>L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$\$instdata->upload_special_status)}} </pre>																			
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conduct of IQAC meetings

Collected students Teachers and Alumni feedback

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
prepared academic calender	Programs conducted as per calender
Class seminars	All heads Departments were given information to conduct class seminars
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Different steps are followed by the institution to ensure effective curriculum delivery through a well-planned and documentation process are as follows:-

- The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by recently formed formal IQAC, specifying available dates for significant activities to ensure proper teaching -learning process and continuous evaluation and it is displayed in the S students, Professors, Notice Board & College Website.
- Meeting is held in each department at the end of the academic year to discuss about the course distribution for the next academic session. Based on the expertise of Individual Professor, the syllabus is allotted to them by the Head of the department. Every department prepares teaching plan, allotting term-wise topics to be taught.
- . Syllabus of each subject for the academic session is provided to the students. Some Professors maintain a personal diary for effective academic planning, implementation and review of the curriculum.
- Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Routine Committee and is Published in students' & Professors' Notice Board & College website.
- Conventional classroom teaching is blended with reasonable use of ICT to make the teaching learning process more learner-centric. YouTube assisted learning, experiential learning, participative learning & Problem-Solving method are also used for effective curriculum delivery.
- Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Use of Proctors, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation.
- All Internal Examinations like Class test, Midterm test, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial / Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their

performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective departments. • The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the Certificates of the above courses are provided By faculty members to IQAC for documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	22/08/2019	78
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution conducts student feedback process annually to improve teaching, infrastructure, and the entire learning experience for the students during their tenure. The college has instituted an online student's feedback system to obtain feedback on teaching, coursework and various academic activities. The student's feedback is considered as a valuable source of information to measure their level of satisfaction. One of the Missions of the organization is to continuously upgrade knowledge base of our manpower, improve infrastructure and use of latest technology/pedagogical tools, and update curriculum through periodic feedback from stake holders to enable students to meet professional requirements and their expectations. The feedback collected from the students and alumni for curriculum and suggestions are placed in BOS meetings. Analysis of all collected feedback done on the employability and value based education. This mechanism is divided into five categories viz. students' feedback, parents' feedback, alumni feedback, teachers' feedback and employers' feedback. Student feedback is based on two criterions: overall college functioning and teaching learning process. Feedback on overall functioning of the college: it is based on the learning environment of the college, canteen facility, functioning of anti-raging cell, counselling center, sports facility, infrastructural facilities etc. Teachers Feedback (Teaching and Learning Process) – This feedback covers teaching learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas etc. We have emphasized on teachers innovativeness, use of ICT in teaching methodologies interactive teaching and students' involvement in learning. We collect individual teacher's feedback and analyze it. The analysis is reported to the head of the institution, IQAC, management members for corrective measures and it is communicated to the individual teacher for further improvement. Parents' feedback is based on overall development of their ward and about learning environment in the college as well as imparting value based education in their wards. We have registered alumni association whose feedback is based on role of the college in the development of student personality and employability, academic excellence. Also how the institution has helped them to acquire the life skills. Teacher's feedback is taken on their views about the curriculum provided by our affiliated University. Also their suggestions on the curriculum are submitted to the parent university. Our students and stakeholders fill the forms at any time with their own computers, mobiles under stress free environment. Timely corrective actions are taken on the feedback given by students. Instructions are given about the food quality to the canteen contractor. Induction programmes were organized for first year students as an action taken on the feedback received.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	480	293	293

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	293	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	5	3	2	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has since last several years practiced a system of mentoring called the Tutor ward system, whereby a tutor was provided to every ward to look after His/her academic and psychological wellbeing and also monitor class attendance and performance. The same System has now been restructured and named Mentor system. Under the Mentor system, the fulltime teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a Fulltime teacher as their mentor. At the beginning of the academic session, the class wise names of the mentors are displayed on the college Notice Board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and Academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the Mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
293	8	1 : 37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	8	1	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester II	14/12/2019	25/04/2020
BA	BA	Semester I	10/06/2019	23/10/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is carried out for all classes for which University norms were strictly adhered. However certain innovative initiatives were undertaken by various departments. In order to assess the students' progress, the college has set up an internal assessment and evaluation committee. Students are given home Assignments. They are involved in by assigning projects to be completed in time as well as the Power Point Presentations are asked to be prepared. The traditional course of Arts is run which have reforms in the internal evaluation in the assessment of all of the subjects. The innovative activities as a part of their internal assessment includes the undertaking projects and assignments. The unit test system is still in practice shouldered by each of the faculty. Midterm examination is replaced by organizing semester end examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar preparation The examinations of all the semesters, are conducted by University of Amravati. Time table was displayed on the college notice board and in the respective classes. It is also available on SGBAU, Amravati University website. Changes in the examination schedule too are communicated to the students immediately. Conduct of examinations included paper setting at University level for all three years and assessment, moderation and declaration of results for first year and second year at college level. Examination Committee also conducted Additional Examinations for the students who could not appear for regular examination due to the grounds prescribed by the University of Amravati. These additional examinations were conducted as soon as the circular to conduct these examinations was received by the college. This information included the conduct of ATKT examinations. Internal Assessment of papers is observed by college examination committee. The dates of declaration of results are displayed on college notice board. Academic Calendar preparation The examinations of all the semesters, are conducted by the college on behalf of University of Amravati. Time table was displayed on the college notice board and in the respective classes. It is also available on SGBAU, Amravati University website. Changes in the examination schedule too are communicated to the students immediately. Conduct of examinations included paper setting at University level for all three years and assessment, moderation and declaration of results for first year and second year at college level. Examination Committee also conducted Additional Examinations for the students who could not appear for regular examination due to the grounds prescribed by the University of Amravati. These additional examinations were conducted as soon as the circular to conduct these examinations was received by the college. This information included the conduct of ATKT examinations. Internal Assessment of papers is observed by college examination committee. The dates of declaration of results are displayed on college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sgmac.ac.in/department/economics>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.bldcollege.ac.in/students-corner/students-satisfactionsurvey-2018-19/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Making Cloth Bag	Self financed	Say No To Artificial	Students use Natural clay	12/01/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	Nil
National	History	Nil	Nil
National	Sociology	Nil	Nil
National	English	Nil	Nil
National	Marathi	1	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept. of Sociology	2
Dept. of History	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	6	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS	3	50
Environment awareness rally	NSS	3	45
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Beti Bachav rally	NSS	Women empowerment	5	65
Tree Plantation	NSS	Save environment	3	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Total	27	15	1	2	2	2	5	100	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	208763	250000	256786

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

- Library Management System Software a software for automation of all in house functions of library. All in house function of library / Fully Automation / It also supports for book search - OPAC. etc are under direct supervision of the Head of institute who supervise the work of maintenance.
https://sgmac.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	07/11/2019	28	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
2019	Students Career Guidance cell	38	27	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	3	B A	Sociology	Sitabai Arts College, Akola	MA
2020	2	B A	Economics	Sitabai Arts College, Akola	MA
2020	2	B A	Political Science	Sitabai Arts College, Akola	M A
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Cricket	College level	2
Kabbadi	College level	1
Boxing	College level	7
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze	National	1	Nil	Nil	Ku Poonam kaithwas
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed through general elections from the class representatives. The selected CR is nominated as UR to work on with the University academic bodies. He represents the students of the college and interact on their behalf with the body members of University academic council. He also manage all the affairs of the student council. The student council plays a key role in organization annual or many events in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has alumni Association which is in formal stage. They meet regularly annually twice. The teacher co-ordinator of Alumni Association conduct the meeting discuss the agendas set for the meeting. they have contributed towards the academic development of college

5.4.2 – No. of enrolled Alumni:

124

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

With consultation of the teacher coordinator all members come together for annual meet. They discuss and share their views on present academic and Administrative liabilities to be included in future plan of action. The teacher prepare detailed report

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Student council formally constituted in the college which organize students oriented programs. They organize annual functions and they run campaign for

social awareness on many cross cutting issues like environment, social maladies, corruption and so on.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Effective delivery of curriculum is ensured by daily planning and implementation of academic calender.
Teaching and Learning	New modern methods are used. ICT is used in teaching and learning
Examination and Evaluation	Internal and external exmainatins are conducted. The college adopt strict mesures to conduct internal examinations and assessments.
Research and Development	Research centre introduced in three subjects History, Sociology and Economics
Library, ICT and Physical Infrastructure / Instrumentation	The college has central library to cater students needs of reading
Human Resource Management	The governing body give instructions time to time

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Whats app groups are formed to function as digital communication platform
Administration	Emails are in use to issue information Whats app groups are formed to function as digital communication platform
Finance and Accounts	Salaries and financial transaction of the institute are digitized
Examination	Online portal of University -Ucanaaply is in use Each college has its own user IDSS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NA	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/06/2019	22/06/2019	12
Short Term Course	1	13/01/2020	18/01/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Cooperative and welfare Fund	Non-teaching Staff Cooperative and welfare Fund	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts audit regularly each year after end of financial year. The internal and external expenditure on accounts of all heads are maintained upto date. Audited report are communicated to the management of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provide valuable suggestions for institutional development. Weaknesses are pointed out. Communicate with the staff over issues students feel shy upon

6.5.3 – Development programmes for support staff (at least three)

Financial assistance for faculty development. Incentive to the best teacher performer. Encouraged to undertake research

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Qualitative initiatives by IQAC. Development in infrastructure. Student friendly environment. Emphasis on outreach programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Blood Group Taste Camp	21/08/2019	21/08/2019	Nil	40
2019	Seminar on santvanitil probadan	05/10/2019	05/10/2019	05/10/2019	55
2019	Workshop on Vyasanmukti	06/10/2019	06/10/2019	06/10/2019	97
Nil	Voter Awareness campaign	26/10/2019	26/10/2019	26/10/2019	70
2019	Savindhan Janjagruti Campaign	24/11/2019	24/11/2019	24/11/2019	110
2019	Workshop on Uses of Information and communication technology	11/02/2019	11/02/2019	11/02/2019	60

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Woman Empowerment Day- Savitribai Pfule Jayanti	03/01/2019	03/01/2019	90	65

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institute is located in the semi urban areas where power-cut is regular phenomenon. To meet the institutional requirement less consumption and alternative energy resources are to be planned.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	190
Ramp/Rails	Yes	200
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

To start PG in History sociology and economics To create girls common room facility To improve over all result To minimize dropout rate