Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHREE SANT GAJANAN MAHARAJ ART AND SCIENCE MAHAVIDYALAYA**
Name of the head of the Institution	**Dr Pooja A. Sapkal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07242238053**
Mobile no.	**9822031129**
Registered Email	**sgmborgaon@gmail.com**
Alternate Email	**sapkalpooja515@gmail.com**
Address	**At Borgaon Ta Dist. Akola 444102**
City/Town	**Borgaon (Manju)**
State/UT	**Maharashtra**
Pincode	**444102**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Prof A. V. Shete**
Phone no/Alternate Phone no.	**07242238053**
Mobile no.	**9860476700**
Registered Email	**avinashshete1245@gmail.com**
Alternate Email	**umeshgawande2020@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sgmac.ac.in/iqac/aqar

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://sgmac.ac.in/about/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
No Data Entered/Not Applicable!!!					

6. Date of Establishment of IQAC	**02-Jan-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Prepared Annual academic calender

Conducted IQAC meetings and prepared action taken report

Collected feedback from students teachers and Alumni

Constituted Almuni Association

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of internal assessment	Class tests arranged by each department

Feedback of stake holders	feedback from students teachers and Alumni of college were collected
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Planning and Development Committee	01-Sep-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**28-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes The college has furnished update information on Maharashtra Government portal database of MIS. It has constituted a working committee to collects information from all departments in the areas of academic programs, certificate courses, major activities, achievements of staff and students, extension, research, collaborative work, seminar and workshops organized for staff and students, financial assistance given to students, remedial coaching and road map. The committee heads submit their annual activity report along with documentary evidences and photographs. A standard format of data collection is devised for systematic collection of information and the same is uploaded under three heads on the common server. Modules 1. The college website with 'College at a Glance' is compilation of department/Committee/office wise data annually 2. 'Scanned Documents' are the scanned copies of supporting evidence 3. 'Images': a collection of pictures taken during departmental activities**

along with captions We have started using 'eDocumentation' to avoid use of paper. A common server mechanism is used for this purpose. Compilation of data with regard to departmental activities, committee reports etc. are stored in it. This proves helpful in providing information to different statutory agencies. SMS gateway for student notifications DL CL EL are done through portal other activities are included in college database system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the outset of each session, Time-table is framed following the workload of each subject as per prescribed university guidelines. Heads of department conduct meeting with faculty members to finalize departmental time table, curricular and extracurricular activities and distribution of workload. An induction programme is conducted for the new batches. Each faculty member strictly follows the time- table and prepares micro teaching plan. Every subject teacher uses teaching-aids along with the use of digital platforms like google classrooms, gmeet as part of ICT use. Power-point presentations, soft and hard copies, whats app links for study materials, CD's, website addresses are provided to the students. The students maintain the record of assignments which are verified by concerned teacher. During the session the college carried out the curricular and co-curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIl	Nil0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	16/08/2018	72

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	EVS	100

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback commttee of the college prepared feedback forms printed in hard copy to b e circulated among the students present in the college and forms are filled in as response. The collected feedback forms are put in committee meeting to discuss and the work of analysis is assigned to draw out conclusion and to submit recommendations there upon. The feedback committee forward the recommendations to the administration and actions are taken accordingly. The committee prepared annual action taken report

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	480	309	309

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	309	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	5	3	1	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the college. After admission of first year students are allotted to the faculty by making groups as mentee and in the whole session, they are provided with guidance and other important support facility. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
309	8	1:39

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	8	1	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIl	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	SEM II (BA)	28/04/2018	04/08/2018
BA	BA	B A II	05/05/2018	08/06/2018
BA	BA	B A III	21/04/2018	22/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Under the guidance of the college IQAC the institution has constituted Internal Exam committee for smooth conducting the Examinations and making policy

decisions in regard to organizing examinations, improving the systems of examinations. Institute Adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in both the semester. The institute have faculty wise internal exam committees who made aware of the CIE and evaluation process. The orientation programmes are conducted at the beginning of the semester as per guidelines and also conducts induction Programme. Exam department inform to students 'examination pattern, schedule and regulations Academic Calendar with CIA Exam dates. Schedule Display in the College and Department Notice Board. Result Analysis is done by the class tutors after CIA Test. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the Student. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed RE Examinations are conducted for the absent students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar being useful document, containing the most important dates to guide the teachers and students. The college academic calendar is prepared at the outset of the academic year in the line of parent University SGBAU, Amravati. Which provide important information about teaching dates examination dates extra-curricular activities, semester based and annual based examinations. Before the commencement of every semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. On the basis of this the Routine subcommittee of the Teachers' Committee prepares a detailed timetable and academic calendar for the entire semester. Finally this is Distributed to the departmental teachers and the students and also made available on college Notice board. The effectiveness of the process is maintained through effective monitoring by the Principal. The Principal sees to it that all departments follows academic calendar. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sgmac.ac.in/iqac/aqar

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://sgmac.ac.in/iqac/aqar

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Uses of Information and Communication Technology	Economics	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Making Clay Lamp	Self financed	Say No To Artificial	Students use Natural clay	06/10/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	2	3.3
National	History	1	5.5
National	Sociology	1	3.3
National	English	1	3.3
National	Marathi	2	3.3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	5	13	3	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Residential Camp	NSS	3	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	01	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Swaccha harat	NSS unit	Cleanliness drive in a nearby village	4	41
Tree Plantation	NSS unit	Planting Tree In College Campus	4	32
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	NA	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	Nill	Nill	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
55300	55300

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Class rooms	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2019	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	168	28	168	28
Journals	Nill	Nill	4	2	4	2
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIl	NA	NA	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	15	1	2	2	2	5	2	0
Added	0	0	0	0	0	0	0	0	0
Total	27	15	1	2	2	2	5	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube channels	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
200000	208763	250000	256786

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance Utilization of Physical facility Class rooms Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the non-teaching staff of the college. Regular monitoring of electrical and fixtures is done and Repaired immediately. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. Lectures are Conducted in noon sessions. AcademicLibrary: The college has a well-equipped library that caters to the needs of undergraduate students, research scholars, and teachers. The library functions on an open-access system. The library is fully automated since 2016 with the updated Soul Version 2.0 software. The library has started printed accession registers from the session 2018-2019. A maximum of 03 books are issued at a time to the students. Research scholars can be issued a maximum of 04 books at a time. This access to books is for 07 days and the students can renew it only once if required. The books are classified according to Dewey Decimal Classification Scheme (DDC 22nd edition). Library is made fully automated. Computerized issuing and returning of books is done so as to save time. Book exhibitions are conducted in the library and books suggested by staff members are included in the library .Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Special reading room facility and computers are provided for access to e content

https://sgmac.ac.in/iqac/aqar

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India Scholarship	177	654638
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	17/09/2018	42	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career	30	20	2	2

Counselling and Guidance for Competitive Examination					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	B A	Sociology	Sitabai Arts College, Akola	M A. Sociology
2019	6	B A	Economics	Sitabai Arts College, Akola	M A. Economics
2019	3	B A	Political Science	Sitabai Arts College, Akola	M A Political Science
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	College level	14
Boxing	College level	2

| Archery | College level | 1 |

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze medal	National	1	Nill	Nil	Poonam R. Kaithwas
2019	Gold	National	1	Nill	Nil	Poonam R. Kaithwas

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed through general elections from the class representatives. The selected CR is nominated as UR to work on with the University academic bodies. He represents the students of the college and interact on their behalf with the body members of University academic council. He also manage all the affairs of the student council. The student council play a key role in organization annual or many events in the college. Besides students are provided with the opportunity of representations on various academic bodies of the college itself. They enrolled as students representatives. For instance in the grievance redressal cell one girl student is nominated.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

2500

5.4.4 – Meetings/activities organized by Alumni Association :

The college has formal Alumni Association which since beginning. This association has contributed greatly in form of moral and financial support. With consultation of the teacher coordinator all members come together for annual meet. They discuss and share their views on present academic and Administrative liabilities to be included in future plan of action. The teacher prepare detailed report

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic Functioning: The college inculcates the culture of collective responsibility among its faculties. The college provide facility of delegation. Under the Principal, as chair, the heads are empowered with the autonomy of selection and organinsing the event to improve their qualitative performance. Each department prepare heir academic calendar pertaining curricular and curricular activities. Administrative function: The office administration is a collective under allocation of work responsibility. The principal perform as the head of the administrative function.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The work and responsibility of curriculum development is carried out by the parent university through board of studies. We have two faculties working on University board of studies.
Teaching and Learning	Updated teaching methods are adopted by tt are givenhe teachers. practical and home assignmen
Examination and Evaluation	Internal examination and internal assessment is carried out by college twice within a year. External assessment is carried out by univerisity
Research and Development	The college has research centre for Ph D in History, Sociology and Economics
Library, ICT and Physical Infrastructure / Instrumentation	College has central library as resource centre, four classrooms.
Human Resource Management	College Governing Body supervise and regulate the Human resource
Admission of Students	After HSC any student can apply. Admissions are given on first come first basis

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College website is digital platform of dissemination
Administration	Email IDs and whats app groups are formed by head
Finance and Accounts	Salaries and some financial transactions of the institute are performed using digital platforms
Student Admission and Support	Scholarships are done through Mh -DBT
Examination	University has developed Examination portal to conduct annual examinations

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof Avinash Shete	national Conference for IQAC coordinators	Kala Mahavidyalaya, Malkapur	200
2018	Dr G. N. Badhe	National Conference for IQAC Coordinator	RLT college, Akola	200
2018	Dr D. K. Rathod	National IQAC Conference	NSP Arts And science College, Manora	700
2018	Dr U G Gawande	National Conference for IQAC Coordinator	NSP Arts And science College, Manor	700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	NIl	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Marathi	1	25/07/2018	14/08/2018	21
Refresher Course in Marathi	1	03/03/2018	26/10/2018	23
Short term Course	1	18/08/2019	24/08/2019	06
Short term Course	1	13/01/2018	18/01/2018	06

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Cooperative and welfare Fund	Non teaching welfare fund	student aid fund contributed by staff

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts audit regularly each year after end of financial year. The internal and external expenditure on accounts of all heads are maintained upto date. Audited report are communicated to the management of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00

6.4.3 – Total corpus fund generated

3070

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIl	No	NIl
Administrative	No	NIl	No	NIl

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provide valuable suggestions for institutional development. Weaknesses are pointed out. Communicate with the staff over issues students feel shy upon

6.5.3 – Development programmes for support staff (at least three)

Financial assistance for faculty development. Incentive to the best teacher performer. Encouraged to undertake research

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Qualitative initiatives by IQAC. Development in infrastructure. Student friendly environment. Emphasis on outreach programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Blood Group Taste Camp	21/08/2018	21/08/2018	21/08/2020	51
2018	Semionar on santvanit ilprobadan	05/10/2018	05/10/2018	05/10/2018	67
2018	Workshop on Vyasanmukti	06/10/2018	06/10/2018	06/10/2018	118
2018	Voter Awareness campaign	26/10/2018	26/10/2018	26/10/2018	150
2018	Savindhan Janjagruti Campaign	24/11/2018	24/11/2018	24/11/2018	512
2019	Workshop on Uses of I nformationan d communicat ion technology	11/02/2019	11/02/2019	11/02/2019	45
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment Program	03/01/2018	03/01/2018	45	44
Save Girl child week campaign	27/12/2017	03/01/2018	75	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The cleanliness drives are conducted during various occasions by NSS unit. It is prime and regular practice. Along with actual workout, students created awareness about the cleanliness at varied public places like, In temple areas, bus stand etc. The work of NSS unit in this field was awarded by District level award. The local Grampanchyat as local governance office recognized the college for its cleanliness drive.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	3	2	15/08/2020	01	Communal harmony Rally	Communalism	155

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	01/07/2018	meeting with students and alumni

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day celebration	15/08/2018	15/08/2018	145

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Cleanliness drive, tree plantation, Plastic removal, garbage removal campaign.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Social Awareness programs Cleanliness drives Needy students support

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sgmac.ac.in/iqac/aqar

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive areas of cultural harmony in which college is the perfect platform where students can learn to perform their duties as a citizen. The inculcation of a sense of inclusiveness is done through providing equal access to admission in college from every cross section of society, especially from poor and downtrodden masses. Besides the college promoted an attitude of tolerance and inclusiveness. The students belonging to different religious, racial and cultural identities study together harmoniously. Most of the curriculums are designed in such a way which envisages all the aspects helping

to improve every facet of life. It covers all concept of community and community development, communication approaches to deal with the population of different sector, study of the historical significance which has had an influence on cultures and civilizations, assessing the similarities and dissimilarities in different regions. Celebration of various days and events promoted the spirit of national integration. The very prime age in which students should understand the meaning of secularism starts as an adult in the college age. Hence maintaining communal harmony by loving their classmates irrespective of their caste, colour, creed and religion is rooted in them along with studies. Every student is equally treated and an environment of toleration and belief is also maintained. Extension activities, projects, field visits, educational tours helped the students to develop an inclusive environment and feel supported where they are extended a sense of belonging regardless of identity.

Provide the weblink of the institution
https://sqmac.ac.in/

8.Future Plans of Actions for Next Academic Year

To start PG program in subjects like History, Sociology, Economics and Marathi. To enhance ICT tools availability as teaching and learning resource. Girls common room facility Students welfare centre